

	Minto Pollution Incident Response Management Plan 5-QSE-ENV-P-4413-M	Version No:	V09
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There is a duty to notify 'relevant authorities' as specified in section 148(8) of the POEO of pollution incidents where material harm to the environment is caused or threatened.

Material harm includes actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial or that results in actual or potential loss or property damage of an amount over \$10,000. Failure to do so is an offence. – EPA

All Minto workers and contractors are responsible for alerting management personnel to all environmental incidents, or hazards which may result in an environmental incident, regardless of the nature or scale.

Notification responsibilities are detailed in the POEO Act (Section 148), which encompasses all site personnel, including contractors and sub-contractors. These can be categorised broadly as:

- The duty of an employee or any person undertaking an activity: Any person engaged as an employee or undertaking an activity must, immediately after becoming aware of any potential incident, notify their relevant manager of the incident and all relevant information about it; and
- The duty of the employer or occupier of a premises to notify: An employer or occupier of the premises on which the incident occurs, who is notified (or otherwise becomes aware of) a potential pollution incident, must undertake notification to the appropriate regulatory authority of any “material harm incidents”, including relevant information.

Contact Details – Relevant Authority

If the pollution incident presents an immediate threat to human health or property, call Triple Zero (000).

If the incident does not require an initial combat agency, or once Triple Zero has been contacted, notify the relevant authorities in the following order:

Relevant Authority	Contact Details
Environmental Protection Authority	Environmental Phone Line – 131 555
Campbelltown City Council	<u>(02) 4645 4000</u>
Ministry of Health	General – 1300 066 055 Sydney Office – 02 9382 8333
SafeWork NSW	13 10 50
Fire and Rescue NSW	1300 729 579

In the event of a pollution incident occurring at Minto, the sites neighbouring properties and the local community will be kept informed. Refer to Section 4.9 of this document.

Once the appropriate authorities have been contacted and consulted with the most relevant communication strategy will be utilised, this could include:

- Media release
- Direct contact (e.g. door knocking)
- Letter box drop; or
- Information signage at the site entrance

Information provided to the neighbours and local community if required, will be relevant to the incident and may include the following details:

- Type of incident that has occurred
- Potential impacts to local landholders and the community
- Site contact details; and
- Advice or recommendations based on the incident type and scale.